



Based in Palo Alto – Valerio Dewalt Train WEST is an Architecture and Design firm with a diverse range and scale of projects around the nation.

With locations in Chicago and Palo Alto VDTA–WEST offers a high energy environment focused on producing award–winning design for a demanding clientele. Our diverse staff enjoys the close knit character of our company culture, where they are encouraged to take responsibility for making VDTA an exciting and rewarding place to work.

We are seeking individuals with strong management skills and experience in corporate interiors, hospitality, retail and institutional work.

Base Qualifications:

- Degree from an accredited Architecture program
- 7 to 10 years of full time experience
- Proficiency in CAD (Office Standard is MicroStation)
- Proven ability to develop and produce Construction Documents
- Proven ability to manage projects thru Construction Administration
- Graphic Software proficiency in Photoshop, Illustrator, InDesign, etc.
- Management Software proficiency in Excel and Microsoft Projects
- Experience in bidding and project permit process
- Experience in code analysis and ability to interact with city officials

Professional Skills:

- Individuals should be highly organized and with excellent oral/written communication skills.
- Must have abilities to coordinate project information, documentation and material information.
- We are looking for leadership and interpersonal skills to actively engage clients and staff.
- We are looking for individuals with abilities to “Think as Designers” when approaching project, management and construction challenges.

To Applicants:

- Send only PDFs of the following material:
 - Cover letter with highlights of your professional experience
 - One page Resume – including current references
 - Two pages max of work samples
- Email Resumes to: careers@buildordie.com
- No faxes or phone calls please.
- Visit our website at www.buildordie.com